



# ELEMENTARY **GROUP LEADER**

## **JOB DESCRIPTION**

Small Group Leader's connect relationally with a small group of kids by partnering with parents to introduce the awesome life of Jesus through small group discussions, large group experiences and being present in the life of their few.

## **ROLE'S WIN**

You win when children have meaningful interactions during group that deepen their faith in Jesus and influence their relationships with others.

## **QUALIFICATIONS**

- You love God + are committed to growing in your personal relationship with Jesus
- You care about the next generation
- You are committed to consistently investing + caring for your small group for a minimum of one year
- You completed + passed the application, background check, interview + leader agreement process

## **RESPONSIBILITIES**

- Show up on time for pre-service team huddles (430p/830a/1030a)
- Come prepared knowing the weekly materials for your group (received via GroupMe)
- Connect + communicate with your coach/team
- Attend the appropriate trainings, gatherings + events whenever necessary

## **LEAD SMALL**

- *Be Present*
  - Connect their faith to a community by showing up predictably, mentally + randomly
- *Create a Safe Place*
  - Clarify their faith as they grow by leading the group, respecting the process and guarding the heart
- *Partner with Parents*
  - Nurture an everyday faith by cueing the parent, honoring the parent + reinforcing the family
- *Make It Personal*
  - Inspire their faith by your example by living in community, setting priorities + being real
- *Move Them Out*
  - Engage their faith in a bigger story by moving them to someone else, moving them to be the church and moving them to what's next



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## **LEAD UP**

- Read through your curriculum + materials ahead of time (via flatironskidmin.com)
- Dress appropriately for the part
- Consume snacks + drinks before kids arrive to their space
- Attend the Team Huddle with your fellow small group leaders at it's designated time (this will be where the coach/staff will prepare you for the day)

## **WARM UP**

- Check-in, grab your nametag + wear it
- Get your small group space ready
- Make sure that you have all your supplies + curriculum
- Discard your snacks before the kids arrive

## **SHOW UP**

- *Welcome*
  - Check-in begins 15 minutes before each service; so, be ready for children to come in
  - Prepare for the Opening Small Group activity with your group + do check-in with your roster sheets
- *Large Group*
  - Sit together with your small group + model good listening skills when engaging in worship + lesson
- *Small Group*
  - It's time to dig into activities + discussion questions to connect with your group because this is where the magic happens
  - Don't be systematic or robotic in how you lead these moments...be natural
- *Closing*
  - Use time to connect with parents while they pick up their kids
  - Clean up area + set up for next group before leaving for the day